

Draft Minutes UWC-USA Facility Committee Meeting March 13, 2023

Present: Kimi, Katrin, Todd, Shafee, Allan and Eivind

Meeting was called to order at 9.04:

1. The **meeting minutes** from January 23rd, 2023 were unanimously **approved**

2. Updates on meetings with Conor and his team

a. **Castle L1:** Todd related that the entire school leadership team and other relevant staff had met with Conor and David from *Drawnxdesign* several weeks ago. They are finished with Phase 1 (Schematic Documents) and have complete understanding of how the castle space is used as well as ideas of finishing, insulation etc. The budget for this phase is \$20,000 and they are under this amount, although they have undertaken certain steps we had not yet asked for (such as? – my notes are incomplete). They have embarked on phase 2 (Design Development). We should tentatively plan to have the June meeting in person at the school to review status. As plans and drawings get ready they should be shared with the committee.

b. **Campus Study and Conceptual Plan; Part 2**

Drawnxdesign have 4 people working on this and they are deep into phase 1, which consists of research (followed by a topographic survey only when we give green light to proceed with this). They have reviewed the entire campus and have digitized everything, spending so far \$36,000 of the \$60,000 approved, notifying us that the total cost is likely to be higher than budgeted. As a result, we have asked them to prioritize for now Kluge, where the intent is for the East Wing to connect with the Quad, and the Old Stone Hotel. The topographical study (see below) is essential longer term, but not for now, especially since our short term focus is Castle L1.

3. **Update on topographical study**

This study is in support of our Campus Study and Conceptual Plan, Part 2, as well as all future campus buildings, landscape and water right permit and water conservation projects.

After receiving a bid from JCII Group for \$54,600, including \$10,900 for SUE (Subterranean Utility Engineering), the committee thought it prudent to obtain a second opinion. Upon Shafee's recommendation Conor promptly obtained a second bid from Cobb Fendley. While the base cost in this second bid did not differ significantly from JCII, the SUE is significantly higher. It was also noted that JCII technology with mobile and drone mounted Lidar is more suited to our location than the fly over photogrammetric aerial topographic data capture method used by Cobb Fendley. The committee therefore decided that we will recommend we engage JCII, but only when timing is right.

Because of the expense of the study amid the ongoing budget discussions the committee decided to defer further discussions on timing until after the June 2023 board meeting, where budgets will be dealt with in detail.

NB: It should be noted the study will be needed in support of our Water Rights Permit Application to show proof of beneficial use of a portion of our land, but this is not needed until latest Feb 1, 2025

4. Discussion of High Performing Building Construction and Renovation Vision draft

Katrin shared her latest draft. The intent is to use this one pager as needed to show how we attempt to use elements from a variety of building standards to reach our sustainability goals as well as overall long-term operating benefits. We discussed how we best show our sustainability goals. It was suggested we create a Design Brief to outline and specify design goals and expectations with links in the one pager as a systematic document (e.g. water capture, insulation etc. including ROI where appropriate).

5. Any other business

a. **Future committee meeting dates** are: April 24, June 26 (probably in person at UWC-USA), August 7, September 18, October 30 and December 11. We will evaluate at the end of the year if we stick with every 6 weeks or go further between meetings thereafter

b. **Committee goals:** As the new fiscal year starts up in June all committees will be asked to put their annual priorities in writing. We will work on this together with the intent of having it completed in our June meeting

The meeting adjourned at 9.45 a.m.